



For office use only:
Received on: _____
By: _____

STONE RIDGE ASSOCIATION INC.
ARCHITECTURAL IMPROVEMENT APPLICATION
24605 Stone Carver Drive
Stone Ridge, VA 20105
703.327.5179 (Phone) 703.542.2811(Fax)

Name: Mr. /Mrs. /Ms. _____ Date: _____

Address: _____

Section: _____ Lot #: _____ Townhouse: _____ Single Family: _____ Condo: _____

Telephone: (H) _____ (Cell) _____ (W) _____

Email Address: _____

Proposed Start Date: _____ Proposed End Date: _____

Type of Project:

- _____ Deck (Please Complete the Deck Section – Pg. 2)
- _____ Fence (Please Complete the Fence Section – Pg. 2)
- _____ Patio (Please Complete the Patio Section – Pg. 2)
- _____ Other Addition/Modification (Please Complete the Other Additions Section – Pg. 2)

Purpose of application:

- _____ New application
- _____ Re-submittal with additional requested information
- _____ Modification to a previously approved application (change in materials or design.)

Application Checklist

*The following items must accompany all Applications. **Incomplete applications will be returned.***

- _____ All four (4) pages of this application including the signature page.
- _____ Architectural plans or scale drawings of the proposed project.
- _____ Building materials, colors, elevations, dimensions, relationship to existing structures, railing or baluster details, samples and/or manufacturer’s brochure.
- _____ A copy of the property plat/site survey marking the size, shape, and location of improvement to residence and to adjoining properties (include specific dimensions of improvements and distance to property lines and adjoining properties).
- _____ Grading plan if changes to lot grading or drainage are proposed.
- _____ Photos of your lot and house clearly showing the location of the proposed project and the relationship of the proposed project to adjoining properties.
- _____ Material samples
- _____ Color samples
- _____ Signatures of **all** adjoining or affected property owners. (Page 3 of this application.)
- _____ **If your project was started prior to approval, and/or received notification, a \$50 fee for each project is required.**

Deck Section:

Dimensions:

Width: (across the rear of the house) _____ Depth: (out from the house) _____

Highest elevation from ground level: _____ Post Size (min. 6"x6"): _____

Railing Type (describe if different from 2"x2" standard picket, include number and location of "sunburst" or other decorative features): _____

Privacy Screen: Yes ___ No ___

(Height, length, and location of privacy screen must be clearly shown on drawings)

Type, color, and/or manufacturer of materials to be utilized _____

Fence Section:

Total Dimensions of fence: _____

Style/Type: _____

Type of Gate(s): _____

Stain Color (please provide a sample): _____

Type of Materials to be utilized _____

Are there any existing property line fences? Yes ___ No ___

If yes, they must be clearly visible in the included photos and indicated on the property plat.

Patio Section:

Dimensions:

Width: (across the rear of the house) _____ Depth: (out from the house) _____

Type of Materials to be utilized: _____

Other Additions or Modifications:

Please provide a detailed explanation of the proposed project. Include scale drawings with dimensions and benches, walls, planters, etc., materials utilized, color samples if applicable. Also include photographs of your lot, yard and/or house where proposed project will take place.

Guideline Compliance:

This project complies with the current version of the Stone Ridge Association Design and Maintenance Standards dated February 10, 2009. Yes _____ No _____

If no, please provide a description of the unique circumstances or reasons for requesting a variance/waiver of the design guidelines. *Please note that applications requesting guideline variations will require review by the Architectural Review Committee and approval by the Board of Directors at the next regularly scheduled meeting.*

Adjacent Property Owner Notification:

By signing below, you indicate that you are the **owner** of an adjacent property to the above listed property. Your signature only indicates your awareness of the project proposed in the attached application. This does not signify your approval. If you have concerns about this proposed plan you must notify the Association of specific concerns in writing within five (5) working days. All comments must be signed; anonymous comments will not be considered.

Name: _____ **Telephone:** _____

Section #: _____ **Lot #:** _____ **Street Address:** _____

Signature: _____ **Date:** _____

Name: _____ **Telephone:** _____

Section #: _____ **Lot #:** _____ **Street Address:** _____

Signature: _____ **Date:** _____

Name: _____ **Telephone:** _____

Section #: _____ **Lot #:** _____ **Street Address:** _____

Signature: _____ **Date:** _____

Name: _____ **Telephone:** _____

Section #: _____ **Lot #:** _____ **Street Address:** _____

Signature: _____ **Date:** _____

By submission of this application, I understand and agree to the following:

This modification may require a County building permit or may be subject to other governmental regulations. I agree to obtain all required city/county approvals. Miss Utility will be contacted prior to the commencement of any construction. Approval of this application satisfies only the requirements of the Association and not any obligations to the County or others as may be required.

I assume full responsibility for all landscaping, grading and/or drainage issues related to the improvements, including applicable replacing bonds or escrows posted by the Developer/Builder currently in place affecting the lot. All work associated with the project will be completed within the property lines. Any damage to adjoining property, including common areas or injury to third party persons associated with the improvement will become the direct responsibility of the owner making the modification.

No work on this proposal will commence until I have received written approval from the Association. To do so is a violation of the Covenants of the Association and may result in my being required to remove an unapproved modification and restore my property to its original condition at my own expense if this application is disapproved. I also understand I may be held responsible for any legal fees incurred on behalf of the Association in enforcing this provision. **A \$50 application fee is required for each project started or completed before receiving written approval, effective for all applications dated October 1, 2014 and after.**

An approval is contingent upon the construction being completed in a timely, professional and workmanlike manner as per the specifications as submitted in this application.

The management agency or ARC of the Association may enter upon my property to make a routine inspection. That there are architectural requirements addressed in the Declaration and Design and Maintenance Standards and a review process as established by the Board of Directors and may be amended from time to time.

The approval authority granted by the Association, if so granted, will automatically expire should the proposed project not be commenced within 30 days of the approval or completed within 12 months of the approval per Article VII, Section 7.11.

Variation from the original application in any way must be submitted in writing for approval of the Association.

Owner/Applicant(s):

_____ I would like to receive my approval/disapproval letter electronically

Signature: _____ Date: _____

Signature: _____ Date: _____



(For Committee Use Only)

Comments:

Approved

Disapproved

Approved with Conditions

Committee Representative: _____ Date: _____