

STONE RIDGE ASSOCIATION, INC.

ADMINISTRATIVE RESOLUTION NO. 2005-03

Revised No. 2005-03A

Activities Committee

(Establishing an Activities Committee)

WHEREAS, Stone Ridge Association, Inc. is a corporation duly organized under the laws of the Commonwealth of Virginia established to provide for the management, maintenance, preservation, administration and operation of the Stone Ridge community in accordance with the Association Documents; and,

WHEREAS, Section 4.1 of the Bylaws for Stone Ridge Association, Inc. (“Bylaws”) provides that the Board of Directors shall have all powers and duties necessary for the administration of the affairs of the Association and do all such acts and things which are not reserved and required to be exercised by the members of the Association; and,

WHEREAS, Section 7.2 of the Bylaws provides that the Board of Directors may appoint committees; and,

WHEREAS, the Board of Directors recognizes that a positive community activities program is beneficial for the Association and wishes to establish a standing Committee to develop and carry out a community activities program;

NOW, THEREFORE, BE IT RESOLVED THAT an Activities Committee be established, having the following terms of reference:

I. Responsibility

The primary responsibility of the Activities Committee (the “Committee”) is to plan, advertise and conduct social activities which may either enhance the overall feeling of community in Stone Ridge or which provide direct opportunities for enrichment and recreation to owners and residents.

In fulfilling its responsibility, the Committee performs functions, which include, but are not necessarily limited to, the following:

- A. At least once a year, the Committee must present a status report to the Board of Directors, which details the goals of the past year, actions taken, intended results, success measures, and plans for the upcoming year.
- B. Regularly provide news on Committee activities to the newsletter.
- C. Provide representative to inter-committee working groups as necessary.
- D. Perform other functions as assigned by the Board of Directors.
- E. Submit an annual budget plan to the Board for their review and approval.

II. Formation of Committee

The Activities Committee shall be comprised of not less than three (3) and not more than ten (10) Members.

III. Governance

The Activities Committee shall be governed as follows:

- A. Committee members will nominate, amongst themselves, one member to serve as a Committee Chair and one member to serve as a Committee Vice-Chair. The Board will confirm the nominee for Chair and Vice-Chair, upon a majority vote following a nomination by the Committee or by a member of the Board.
- B. The Committee Chair or their designee will act as a liaison between the Committee and the Board or its Agent. The Committee is expected to maintain regular communications with the Board of Directors and with the General Manager via submission of meeting minutes.
- C. Membership on the Committee will be conferred upon having attended four (4) meetings within a twelve (12) month period, being nominated by the Committee membership and being appointed by the Board of Directors. Active participation is most important to achieving the mission of the Committee, as such, a Committee member may be removed, upon written notice from the Committee chairperson, for failure to attend three (3) consecutive Committee meetings without notice or explanation. The Chairperson is responsible for maintaining an official attendance roster.
- D. A homeowner may serve on the Committee only if they are a member in good standing of Stone Ridge Association, Inc.
- E. By majority vote, the Board may remove Committee members from time to time, as it deems appropriate.
- F. The Committee must establish quorum at a meeting in order to conduct business. Quorum will be established when a majority of members are present, but at no time should that number be less than two (2).
- G. A majority vote (51% or greater) of the Committee members present at a meeting at which a quorum is present will be required to carry a motion.
- H. The Committee will meet at least quarterly, or as otherwise determined and announced.
- I. The Committee, by majority vote, may establish sub-committees or working groups to conduct special assignments as required by the Committee. Sub-committees and working groups will be established by the Committee, and the Committee must:
 - i. Provide a clear purpose and develop goals for the sub-committees and working groups;

- ii. Establish sub-committee and working group membership. The appointed sub-committee chairperson must be a member of the Communications Committee. Other sub-committee members are not required to be members of the Committee, but must be a resident in good standing of the Stone Ridge Association, Inc.
 - iii. Put forward a timeline for the sub-committee or working group being established.
- J. Sub-Committees and Working Groups actions will be included in the minutes of the Activities Committee.

IV. Sponsorship & Funding

The Board of Directors must approve the nature and scope of any Association-sponsored activity or expenditures in advance. The Committee is advisory in nature only unless given specific direction from the Board. The Board shall make all final decisions pertaining to the Association.

If needed, the Committee will submit an annual budget for its own operations to the Board of Directors.

V. Dissolution

This Charter shall remain in effect until amended or rescinded by the Board of Directors.

STONE RIDGE ASSOCIATION, INC.

ADMINISTRATIVE RESOLUTION NO. 2005-03A revised

Activities Committee

Duly adopted at a meeting of the Board of Directors held on the 16th day of JANUARY 2007.

Motion By: MR Shackson

Seconded By: Ms. McCracken

VOTE:

	YES	NO	ABSTAIN	ABSENT
Ms. Harrover	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Ms. Conner	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Mr. Herwig	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Ms. McCracken	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Mr. Rhodes	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Mr. Shackson	<u>X</u>	<u> </u>	<u> </u>	<u> </u>

STONE RIDGE ASSOCIATION, INC.

By: 
Rick Herwig, Secretary