

**STONE RIDGE ASSOCIATION, INC.**

**ADMINISTRATIVE RESOLUTION NO. 10  
Administrative Regulation Related to Recording of Meetings**

**WHEREAS**, the Amended and Restated Declaration of Covenants, Conditions and Restrictions for Stone Ridge Association, Inc. (the “Declaration”), the Articles of Amendment and Restatement of Articles of Incorporation for Stone Ridge Association, Inc. (the “Articles”) and the Amended and Restated Bylaws for Stone Ridge Association, Inc. (the “Bylaws”), as amended, collectively known as the Governing Documents, provide that the Lots are subject to the Governing Documents and the Rules and Regulations of Stone Ridge Association, Inc. (the “Association”); and

**WHEREAS**, Section 55-515 of the Virginia Property Owners’ Association Act, Code of Virginia (1950, as amended) (“POAA”), and provisions of the Declaration and Bylaws require that all Lot Owners (hereinafter “Members”) and their tenants, guests and invitees comply with the Governing Documents and all provisions of the POAA; and

**WHEREAS**, Article IV, Section 4.1 of the Bylaws of the Association states that the business and affairs of the Association shall be managed by the Board of Directors (“Board”) appointed by the Declarant or elected in accordance with the Articles of Incorporation and the Bylaws and that the Board shall have all of the powers and duties necessary for the administration of the affairs of the Association and may do all such acts and things as are not required by the POAA or the Association Documents to be exercised and done by the Members; and

**WHEREAS**, Article IV, Section 4.1 (4) and (6) of the Bylaws permit the Board to adopt and amend any reasonable rules and regulations not inconsistent with the Governing Documents, and to enforce the provisions of the Governing Documents, respectively; and

**WHEREAS**, the Board of Directors wishes to adopt appropriate rules to ensure that its meetings and the meetings of committees and subcommittees are not disrupted by the recordation of meetings and proceedings and the POAA allows the Board to make reasonable rules regarding same.

**NOW, THEREFORE, IT IS HEREBY RESOLVED THAT** the Board duly adopts the following administrative rule and policy pertaining to the use of recording equipment by members of the Council who wish to record meetings and proceedings of the Board, committees and subcommittees:

1. Notice. All Members who wish to make audio and/or video recordings of Board, committee or subcommittee meetings must notify the chairman of their intent to record the meeting and setup the recording equipment two hours prior to the start of the meeting. Members may not “secretly” record meetings and may only do so openly.

Recordings made without notice are invalid and shall not be recognized as legitimate or accurate, and members who make recordings without notice may be subject to rules violation charges or other legal action.

2. Use of Recordings. The Association is a private entity, and all attendees of meetings and Association proceedings have a reasonable expectation of privacy with respect to their participation in meetings or proceedings of the Board, committees and subcommittees. As such, members who make recordings of meetings (either audio or video) may not disseminate, make available or distribute said recordings in any form to the public or otherwise use said recordings for purposes other than those related directly to Association business. Members who violate this provision do so at their own risk and may be subject to imposition of charges or other legal action by the Association, or members whose rights may have been violated.

3. Limitation. Members may only record portions of meetings which are required to be open pursuant to applicable law. These rules shall not be construed to allow any member to record closed sessions, executive sessions or meetings which are otherwise closed to the membership as a whole. Furthermore, these rules shall not apply to recordings of proceedings which are authorized or carried out by the Board, committees or subcommittees.

4. Placement of Equipment. All recording equipment used by members must remain in open view and must remain stationary throughout the meeting. Any audio recording equipment must, at the discretion of the chairperson, either be placed in a specified location near the meeting participants or may be held by the member at their seat. Any video cameras used to record a meeting must be either:

a) Placed on a tripod and located in a specified place designated by the chairperson so as not to disrupt the meeting or proceedings. Although the member recording the meeting may periodically check their recording equipment to ensure that it is recording properly, he or she may not move the equipment about during the recording and may not “pan” the video camera throughout the room, as such activity would disrupt the proceedings; or

b) Held by the person recording the meeting at their seat. The person recording the meeting must remain in their seat while operating the camera and may not move about the room.

5. Disruptions. Recordation of meetings may occur only in a manner which does not disrupt or interfere with the proper and appropriate conduct of the meeting or proceedings. In the discretion of the chairperson, if the activities of the member recording the meeting interfere with the meeting or proceedings, the chairperson may direct the member to cease the disruptive activity or the recordation activity itself.

6. Effective date. This policy shall be effective as of the date of its adoption by the Board of Directors.

**STONE RIDGE ASSOCIATION, INC.  
Resolution Action Record**

**Administration Resolution No. 10  
Regulation Related to Recordation of Meetings**

Resolution Type: Administrative Pertaining to: Committees

Duly adopted at a meeting of the Board of Directors held JUNE 18, 2013

Motion by: MR. McINTOSH

Seconded by: MR. RHODES

VOTE

	YES	NO	ABSTAIN	ABSENT
<u>Ms. Harrover, President</u>	<u>X</u>	_____	_____	_____
<u>Mr. Deal, Vice President</u>	_____	_____	_____	<u>X</u>
<u>Ms. Conner, Secretary</u>	<u>X</u>	_____	_____	_____
<u>Mr. Rhodes, Treasurer</u>	<u>X</u>	_____	_____	_____
<u>Ms. McIntosh, Director</u>	<u>X</u>	_____	_____	_____
<u>Mr. Gorli, Director</u>	<u>X</u>	_____	_____	_____
<u>Mr. Yeloushan, Director</u>	<u>X</u>	_____	_____	_____

Resolution Effective Date: JUNE 18, 2013

ATTEST: I hereby certify that a vote was duly taken and the Board of Directors adopted the above Resolution on the 18<sup>th</sup> day of JUNE, 2013.

Beverley Conner  
Beverley Conner, Secretary

4/29/14  
Date

Book of Minutes No. 2

Meeting No. 92